



## FORM 3E

### Dividend / Distribution Declaration

#### INSTRUCTIONS:

**When To File:** As soon as possible after the declaration of the dividend, but in any event, at least 5 trading days prior to the dividend record date.

**How To File:** Via email to: [dividends.venture@tsx.com](mailto:dividends.venture@tsx.com) or via fax to: (416) 947-4547.  
Follow-up immediately with a telephone call to: (416) 947-4663.

**Questions:** Dividend Administrator, Telephone Number (416) 947-4663.

**Note:** The Issuer must also comply with the requirements of TSX Venture Exchange Policy 3.2 – *Filing Requirements and Continuous Disclosure*, section 10 - Dividends.

An Issuer that is declaring a regular and a special dividend/distribution (the “**Dividend**”) with the same record and payment date should file both Dividends on the same Form 3E. Please ensure that the payment breakdown of the Dividends is fully described in Q. 16. Additional details.

If an Issuer is declaring a regular and a special Dividend, but the record date and/payable date differ, please file a separate Form 3E for each Dividend.

1. Issuer name: \_\_\_\_\_
  2. Declaration date: MM/DD/YYYY \_\_\_\_\_
  3. Security symbol: \_\_\_\_\_
  4. Security type: \_\_\_\_\_
  5. Type of Dividend:
    - a) New Dividend
      - i) Frequency of Dividend: (annual, quarterly, monthly, other) \_\_\_\_\_
      - ii) Approximate annual dollar amount of Dividend per security: \_\_\_\_\_
    - b) Regular Dividend
    - c) Special Dividend (A special dividend is a one-time Dividend.) \_\_\_\_\_
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6. If this Dividend is a change from a previous regular Dividend, please indicate the change:
    - a) Increase
    - b) Decrease
    - c) Deferral or Omission (Please provide information, such as the period that the Dividend will be deferred or omitted in Q. 16 Additional details.)
  7. Amount per security: \$0.00 \_\_\_\_\_
    - a) Does the value of the Dividend represent 25% or more of the market price of the security on the declaration date?
      - i) Yes
      - ii) No

*The Exchange will normally defer ex-distribution trading by using Due Bills when the Dividend per Listed Share represents 25% or more of the value of the security on the declaration date. For information about Due Bills, please see Policy 3.2 – Filing Requirements and Continuous Disclosure.*

8. Form of Dividend payment:
- a) Cash only
  - b) Combination of cash & security
  - c) Security only

9. Currency of Dividend:
- a) Canadian Dollar
  - b) U.S. Dollar
  - c) Other (please specify) \_\_\_\_\_

10. Certainty of Dividend amount:
- a) The amount per security is a firm/final amount.
  - b) The amount per security is an estimated amount.

*Please note that if the amount is an estimated amount, you must refile a Form 3E when the amount is finalized.*

11. Payable date (Please provide date that the Dividend will be payable in Canada.):  
MM/DD/YYYY \_\_\_\_\_

12. Certainty of payable date:
- a) The payable date is a firm/final date.
  - b) The payable date is an estimated date.

*Please note that if the payable date is an estimated date, you must refile a Form 3E when the date becomes firm.*

13. Record date (Please provide record date that is applicable for Canada.): MM/DD/YYYY
- \_\_\_\_\_

*Please note that if an Issuer notifies the Exchange less than five trading days prior to the record date, in accordance with Policy 3.2 – Filing Requirements and Continuous Disclosure, the Issuer will be held liable for Dividend claims made by both buyers and sellers of the securities.*

14. Please note if the Security is listed on one of the following markets:

a) New York Stock Exchange

b) NYSE MKT

c) Nasdaq

15. Dividend notification to the market by the Exchange:

a) The Exchange can notify the market of the Dividend immediately.

b) The Exchange cannot notify the market of the Dividend immediately.

Please provide the following information:

- Reason for delay:

- Date and time when the Exchange can notify the market:

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16. Additional details (Please provide any other supporting information, if required.)

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17. Contact information of person if the Exchange has questions about this Form 3E:

a) Name: \_\_\_\_\_

b) Telephone number: \_\_\_\_\_

c) Email address: \_\_\_\_\_

**Note: Upon receipt of this Form, the TSX Venture Exchange will determine the ex-dividend date.**

**Filed on behalf of the Issuer by:**  
(Please enter name and direct phone number)

Name	Telephone / Fax
	E-mail
Date	